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**State of Wisconsin
Department of Corrections**

Cari J. Taylor
Administrator

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 12-04

DATE: May 15, 2012
TO: County Departments of Human/Social Services Directors
FROM: Cari J. Taylor, Administrator 
SUBJECT: Community Intervention Program SFY 13: Application for Funding

Funding Available in SFY 2013

This memo is to notify you of the availability of state fiscal year 2013 funds for the Community Intervention Program and explain the criteria for receiving these funds.

The Department of Corrections distributes Community Intervention Program funds each state fiscal year to counties on the basis of a statutory formula. As there was no Community Intervention Program funding decrease in the 2011-13 Biennial Budget, the current amount of \$3,712,500 remains the same for SFY 2013. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 301.263}.

Your county's initial SFY 13 allocation (July 1, 2012, through June 30, 2013), based on the statutory formula, is listed on an attachment to this memo. The SFY 13 allocations are based on juvenile arrest and secured correctional facility placement data from calendar years 2009 and 2010.

Plan and Evaluation Requirements

1) Plan for SFY 2013 **DUE JUNE 15, 2012**

Each county seeking to receive Community Intervention Program funds is required to submit a plan to the Division of Juvenile Corrections to develop or expand early intervention services for first time offenders and/or for intensive community-based intervention services for seriously chronic offenders.

The plan must demonstrate:

- a **commitment** to increase services to either or both of the target groups;
- a **collaborative approach** to program development and implementation;
- a **focus on community protection, youth accountability and youth competency development; and**
- goals that are clearly defined and have measurable outcomes

2) Plan and Budget Review

The Division of Juvenile Corrections will review each plan and budget to assure that they meet the following criteria:

- The strengths and needs of the county's juvenile justice system, including the rationale for the proposed program initiation/expansion, are clearly stated.
- The strategies proposed to deal with the identified needs are well defined.
- The work plan for each of the program components clearly describes the means to be used to accomplish the strategies.
- The county has existing qualified personnel to staff the program or has adequate staffing proposed.
- The plan shows evidence of coordination and collaboration with related agencies (i.e., schools, courts, law enforcement, service providers), including contracts and working agreements.
- The county's proposed budget is adequate to support the proposed activities.

Counties that received SFY 12 community intervention funds do not necessarily have to submit a new SFY 13 plan to qualify for funding. However, counties must notify the Division in writing as to their intentions for SFY 13 and if the SFY 13 plan will:

- 1) Remain the same for SFY 13 (county must submit a new budget for SFY 13);
- 2) Be modified in SFY 13 (county must submit changes to the plan and the new measurable objectives, along with the new SFY 13 budget); or
- 3) Be replaced by a new plan (county must submit new plan and budget, including the new measurable objectives).

The Division of Juvenile Corrections should receive all required county plans and budgets for the SFY 13 Community Intervention Program funds in complete form no later than 4:00 pm on Friday, JUNE 15, 2012.

Note: The main reason in prior years that county plans have been returned for more information has been the lack of measurable objectives in the county's initial submission. You are encouraged to send us a plan that contains clear

goals and measurable objectives, and explains how your county will evaluate the program's success in meeting the goals and objectives.

3) Evaluation of SFY 12

In August 2012, the Department will provide each county that received funds in SFY12 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2011 and June 30, 2012. The evaluation must clearly state the extent to which the county's measurable objectives were met.

4) Submitting SFY 13 Plans and Budgets DUE JUNE 15, 2012

The required plan and budget information should be submitted to the Division via:

Mail:

DOC - Division of Juvenile Corrections
ATTN: Michelle Buehl, Juvenile Services Specialist
3099 East Washington Avenue
P. O. Box 8930
Madison, WI 53708-8930

Faxed to Mrs. Buehl's attention at (608) 240-3371

Emailed to Mrs. Buehl at michelle.buehl@wisconsin.gov

Reimbursement

An award letter allocating SFY 13 Community Intervention Program funds will be sent to each county after the county's complete application for funds has been received and approved by the Division. We will make every effort to send out the SFY 13 letters prior to July 1, 2012, for counties that submit their applications by the JUNE 15, 2012 deadline.

If your county will not spend the entire amount of your allocation from SFY 12 notify Michelle Buehl in writing of the amount remaining and your VIN number no later than June 20, 2012.

Please contact Michelle Buehl with any questions. She can be reached by mail at the address above, by phone at 608-240-5914, or by e-mail at michelle.buehl@wisconsin.gov.

Attachments: 1 - Explanation of Formula Factors
2- 2013 Allocation Detail / Initial SFY 13 County Allocations

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cc: Gary Hamblin, Secretary, DOC
Chuck Cole, Deputy Secretary, DOC
Dennis Schuh, Executive Assistant, DOC
Freda-Ellen Bove, Administrator, DCF/DSP
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP
John Tuohy, Director, Bureau of Regional Operations, DCF/DES
Laura Kleber, Interim Director of Area Administration, DHS/OBIP
Greg Van Rybroek, Director, DHS/MJTC
DHS/DCF Area Administrators
DHS/DCF Human Service Area Coordinators
DOC/DJC Management staff
County Youth Aids contacts
Court-attached juvenile court intake offices
File

Explanation of Allocation Formula Factors

According to § 301.263 (3), Wis. Stats., Community Intervention Program funds are to be allocated to counties according to a specific formula:

“The department shall distribute 33% of the amounts distributed under sub. (1) [that is, \$3,750,000] based on each county’s proportion of the violent Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance in the department of administration, during the most recent 2–year period for which that information is available. The department shall distribute 33% of the amounts distributed under sub. (1) based on each county’s proportion of the number of children statewide who are placed in a juvenile correctional institution or a secured child caring institution, as defined in s. 938.02 (15g), during the most recent 2–year period for which that information is available. The department shall distribute 34% of the amounts distributed under sub. (1) based on each county’s proportion of the total Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance, during the most recent 2–year period for which that information is available.”

For this purpose, key terms are defined as follows:

Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the federal Uniform Crime Reporting (UCR) system: burglary, theft, motor vehicle theft, and arson. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Violent Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the UCR system: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Placed in a juvenile correctional institution A youth who spent at least one day in a WI state juvenile correctional institution (JCI) in the calendar year. Each placement is attributed to the county whose court committed the youth to the JCI.

15-May-12	Community Intervention FY 13 -- Initial Allocations			ATTACHMENT 2	
County	Part 1 (34%)	Violent (33%)	JCI (33%)	Total	
Adams	\$ 3,840	\$ 4,280	\$ 2,450	\$	\$ 10,570
Ashland	\$ 6,690	\$ 6,420	\$ 810	\$	\$ 13,920
Barron	\$ 10,090	\$ 2,570	\$ 4,080	\$	\$ 16,740
Bayfield	\$ 1,130	\$ 860	\$ -	\$	\$ 1,990
Brown	\$ 60,060	\$ 31,690	\$ 30,160	\$	\$ 121,910
Buffalo	\$ 490	\$ -	\$ -	\$	\$ 490
Burnett	\$ 390	\$ -	\$ -	\$	\$ 390
Calumet	\$ 3,690	\$ 3,000	\$ 2,450	\$	\$ 9,140
Chippewa	\$ 9,500	\$ 5,570	\$ 7,340	\$	\$ 22,410
Clark	\$ 2,560	\$ 1,710	\$ 2,450	\$	\$ 6,720
Columbia	\$ 7,480	\$ 16,270	\$ 4,890	\$	\$ 28,640
Crawford	\$ 590	\$ 1,290	\$ -	\$	\$ 1,880
Dane	\$ 123,470	\$ 85,210	\$ 131,230	\$	\$ 339,910
Dodge	\$ 15,750	\$ 10,710	\$ 3,260	\$	\$ 29,720
Door	\$ 1,380	\$ 860	\$ -	\$	\$ 2,240
Douglas	\$ 10,390	\$ 9,420	\$ 4,080	\$	\$ 23,890
Dunn	\$ 3,640	\$ 4,280	\$ -	\$	\$ 7,920
Eau Claire	\$ 32,740	\$ 23,550	\$ 11,410	\$	\$ 67,700
Florence	\$ 150	\$ -	\$ -	\$	\$ 150
Fond du Lac	\$ 19,100	\$ 18,840	\$ 15,490	\$	\$ 53,430
Forest	\$ 1,970	\$ -	\$ 810	\$	\$ 2,780
Grant	\$ 2,660	\$ 3,430	\$ -	\$	\$ 6,090
Green	\$ 4,430	\$ 860	\$ 1,630	\$	\$ 6,920
Green Lake	\$ 2,900	\$ 430	\$ 1,630	\$	\$ 4,960
Iowa	\$ 1,580	\$ 2,570	\$ -	\$	\$ 4,150
Iron	\$ 150	\$ -	\$ -	\$	\$ 150
Jackson	\$ 2,070	\$ 1,710	\$ 1,630	\$	\$ 5,410
Jefferson	\$ 16,690	\$ 46,680	\$ 3,260	\$	\$ 66,630
Juneau	\$ 4,680	\$ 6,420	\$ 810	\$	\$ 11,910
Kenosha	\$ 40,860	\$ 30,400	\$ 47,280	\$	\$ 118,540
Kewaunee	\$ 1,330	\$ -	\$ -	\$	\$ 1,330
LaCrosse	\$ 32,590	\$ 15,840	\$ 9,780	\$	\$ 58,210
Lafayette	\$ 790	\$ 2,140	\$ -	\$	\$ 2,930
Langlade	\$ 2,410	\$ 2,140	\$ 2,450	\$	\$ 7,000
Lincoln	\$ 5,510	\$ 10,280	\$ 3,260	\$	\$ 19,050
Manitowoc	\$ 14,570	\$ 11,560	\$ -	\$	\$ 26,130
Marathon	\$ 32,690	\$ 17,980	\$ 7,340	\$	\$ 58,010
Marinette	\$ 5,170	\$ 2,140	\$ 3,260	\$	\$ 10,570
Marquette	\$ 590	\$ -	\$ -	\$	\$ 590
Menominee	\$ 1,480	\$ 4,710	\$ 7,340	\$	\$ 13,530
Milwaukee	\$ 280,070	\$ 494,625	\$ 669,235	\$	\$ 1,443,930
Monroe	\$ 4,730	\$ 5,570	\$ 1,630	\$	\$ 11,930
Oconto	\$ 2,460	\$ 430	\$ 4,080	\$	\$ 6,970
Oneida	\$ 13,490	\$ 3,430	\$ 8,970	\$	\$ 25,890
Outagamie	\$ 71,780	\$ 34,690	\$ 13,860	\$	\$ 120,330
Ozaukee	\$ 9,940	\$ 3,430	\$ 9,780	\$	\$ 23,150
Pepin	\$ 1,280	\$ 430	\$ -	\$	\$ 1,710
Pierce	\$ 6,010	\$ 4,710	\$ -	\$	\$ 10,720
Polk	\$ 1,970	\$ 2,570	\$ 1,630	\$	\$ 6,170
Portage	\$ 16,150	\$ 4,280	\$ 4,890	\$	\$ 25,320
Price	\$ 1,670	\$ 1,710	\$ -	\$	\$ 3,380
Racine	\$ 46,720	\$ 53,960	\$ 51,350	\$	\$ 152,030
Richland	\$ 2,900	\$ 860	\$ 1,630	\$	\$ 5,390
Rock	\$ 53,960	\$ 44,960	\$ 51,350	\$	\$ 150,270
Rusk	\$ 2,560	\$ 4,710	\$ -	\$	\$ 7,270
St. Croix	\$ 8,320	\$ 2,140	\$ 3,260	\$	\$ 13,720
Sauk	\$ 21,370	\$ 6,850	\$ 13,860	\$	\$ 42,080
Sawyer	\$ 2,120	\$ 1,710	\$ 3,260	\$	\$ 7,090
Shavano	\$ 10,040	\$ 8,990	\$ 3,260	\$	\$ 22,290
Sheboygan	\$ 26,440	\$ 24,840	\$ 9,780	\$	\$ 61,060
Taylor	\$ 1,080	\$ 2,140	\$ 1,630	\$	\$ 4,850
Trempealeau	\$ 1,970	\$ 430	\$ 810	\$	\$ 3,210
Vernon	\$ 1,180	\$ -	\$ -	\$	\$ 1,180
Vilas	\$ 3,500	\$ 3,000	\$ 5,710	\$	\$ 12,210
Walworth	\$ 18,310	\$ 16,700	\$ 5,710	\$	\$ 40,720
Washburn	\$ 1,670	\$ 3,430	\$ 810	\$	\$ 5,910
Washington	\$ 33,620	\$ 38,110	\$ 8,970	\$	\$ 80,700
Waukesha	\$ 56,320	\$ 28,690	\$ 13,040	\$	\$ 98,050
Waupaca	\$ 9,210	\$ 12,850	\$ 3,260	\$	\$ 25,320
Waushara	\$ 1,770	\$ 1,710	\$ -	\$	\$ 3,480
Winnebago	\$ 39,630	\$ 25,690	\$ 22,820	\$	\$ 88,140
Wood	\$ 21,710	\$ 1,710	\$ -	\$	\$ 23,420
Total	\$1,262,200	\$1,225,175	\$1,225,165	\$	\$ 3,712,540