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Margaret C. Carpenter
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ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 12-01

DATE: February 16, 2012
TO: County Departments of Human/Social Services Directors
FROM: Margaret C. Carpenter, Administrator 
SUBJECT: Revised Rules and Forms Pertaining to Interstate Compact for Juveniles (ICJ); Rules Amendment Training Available Online; New ICJ Data System; ICJ Contact Information

I. Notification of Revised Compact Rules & Forms

Effective March 1, 2012, revisions to the nationwide rules and forms for the Interstate Compact for Juveniles (ICJ) will be implemented and posted for your immediate use. While the revised rules and forms are very similar to those that went into effect January 1, 2011, it is important to note the changes that have been made. Some areas of significance are highlighted below:

- Victim Notification Supplement form and requirements (see Rule 3-102, Rule 4-107, and Rule 5-102 (6));
- Return of a youth when there is an allegation of abuse or neglect (see Rule 6-101); and
- Requirement to indicate the youth's height, weight, eye color, and hair color if known along with an attached photograph of the youth if available (ICJ Form IV)

All revised Compact rules and forms can be located on the Division of Juvenile Corrections (DJC) website: http://www.wi-doc.com/index_juvenile.htm. Agencies must use the current official forms when conducting business under the Compact.

II. Rules Amendment Training Available Online

Online training for the ICJ is available through the National Interstate Commission for Juveniles. The following link will direct you to the Rules Amendment Training PowerPoint Presentation: <http://www.juvenilecompact.org/LinkClick.aspx?fileticket=cPNA TxiWTaI%3d&tabid=631>. We encourage agencies to take advantage of the convenient online training sessions provided by the

Commission found at the following link:

<http://www.juvenilecompact.org/Training/RequestReceiveTraining.aspx>.

III. New ICJ Data System

We are excited to inform you that Wisconsin will most likely be participating in a new national ICJ data system before the Fall. This new system will be called the Juvenile Interstate Data System (JIDS). The system should reduce the amount of hard copy ICJ documentation that must be produced, and allow easier tracking of the status of all ICJ activities such as courtesy supervision requests. The state ICJ staff will be trained on the system in July 2012.

IV. ICJ Contact Information

Please continue to direct all Interstate Compact inquiries and correspondence to Jocelyn Schoeneck at 608-240-5931 or jocelyn.schoeneck@wisconsin.gov.

Thank you for continuing to be an essential part of Wisconsin's participation in the Interstate Compact for Juveniles.

cc: Gary Hamblin, Secretary, DOC
Chuck Cole, Deputy Secretary, DOC
Dennis Schuh, Executive Assistant, DOC
Silvia Jackson, Assistant Administrator, DOC/DJC
Shelley Hagan, Compact Administrator/Commissioner
Fred Ellen Bove, Administrator, DCF/DSP
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP
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Patrick Cork, Director of Area Administration, DHS/OBIP
Greg Van Rybroek, Director, DHS/MJTC
DHS/DCF Area Administrators
DHS/DCF Human Service Area Coordinators
DOC/DJC Management staff
County Youth Aids contacts
Court-attached juvenile court intake offices
Members, WI State Board for Interstate Juvenile Supervision