

Scott Walker
Governor

Gary H. Hamblin
Secretary



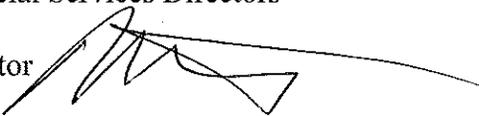
**State of Wisconsin
Department of Corrections**

Division of Juvenile Corrections
3099 E. Washington Avenue
Post Office Box 8930
Madison, WI 53708-8930
Telephone (608) 240-5900
Fax (608) 240-3370

Margaret C. Carpenter
Administrator

ADMINISTRATOR'S MEMO TO COUNTIES

MEMO # 11-17

DATE: December 13, 2011
TO: County Departments of Human/Social Services Directors
FROM: Margaret C. Carpenter, Administrator 
SUBJECT: Application Materials and Process for 2011 Youth Aids Emergency Funds

The purpose of this memo is to provide you with application information and materials for CY 2011 Youth Aids Emergency Funds, and to notify you of the award process for these funds.

\$293,764 is available to eligible counties for CY 2011 Emergency Funds. As noted in Administrator's Memo to Counties #10-19:

- The Division of Juvenile Corrections withheld the \$250,000 in CY 2010 Emergency Funds to cover the CY 2010 Title IV-B shortfall.
- Because the final CY 2009 Title IV-B shortfall was less than the \$250,000 in the Youth Aids Emergency Funds withheld, the remaining \$43,162 in Emergency Funds was then available to eligible counties for CY 2010.
- The entire allocation amount of \$250,000 was made available for CY 2011 Emergency Funds because funding the Title IV-B shortfall was shifted from Emergency Funds to the Basic State & Community Allocation.

Application materials (Cover Letter and Attachments 1 and 2) as described below, must be received by the Division of Juvenile Corrections by 4:00 p.m. on Friday, January 6, 2012.

All application materials should be mailed or faxed (no emailed applications accepted) to:

Mail: Michelle Buehl, Juvenile Services Specialist
Dept. of Corrections, Division of Juvenile Corrections
P.O. Box 8930
Madison, WI 53708-8930
Fax: 608-240-3371

Statutory Authority

Authority for allocation of Youth Aids emergency funds is found in s. 301.26 (7) (e), *Wis. Stats.* By statute, eligibility for emergency funds is limited to counties with a total general population of no more than 45,000 people. **Please refer to Appendix A for a list of eligible counties** based on the January 2011 population estimates of the Wisconsin Demographic Services Center.

Department's Criteria for Emergency Funds Awards

An **emergency situation** is defined as an unforeseen and unavoidable combination of circumstances that creates a Youth Aids deficit and a financial hardship for the county.

The maximum amount of emergency funds that a county may request is the sum of the county's CY 2011 expenditures for unplanned, emergency placements of delinquent and JIPS youth. A county may NOT request emergency funds to cover the costs of placements that had been anticipated and/or budgeted. It is expected that most counties will have some placement-related expenses during the year. Emergency funds are NOT available to fund a county's budgeted and/or anticipated placement costs. These funds are NOT available to cover staff and administrative costs.

Counties that request funding in excess of the amount of their true emergency expenditures will have their applications returned for modification. If the requested modification is not received by the January 6, 2012 deadline, the county application WILL NOT be considered for 2011 funding.

Youth Aids emergency funds are limited to eligible counties experiencing an emergency and/or unplanned situation for the costs of placements in residential care centers (RCCs), and juvenile correctional institutions (JCI) for the Youth Aids defined target population.

To be eligible for Youth Aids emergency funds, a county must provide the following information:

- 1) **Cover letter** - describe in narrative form the reason(s) that your county meets the criteria for an emergency situation. Also provide the **name and phone number of a contact person** who will be able to answer questions about the information in the application.
- 2) **Complete Attachment 1** which is a summary of the county's historical costs for juvenile delinquent and status offender youth for RCC services in 2008, 2009, and 2010 as well as year-to-date actual and total projected costs for CY 2011.
 - a) For the Youth Aids target population only, provide three years (2008, 2009, and 2010) of historical data for RCC expenditures. Also provide total actual and projected RCC Youth Aids target population expenditures for 2011.
 - b) In providing and projecting total costs for RCC placements, do not include expenditures for placement of children who are abused, neglected or otherwise in need of protection and services, or youth who are the subject of an order under Ch. 51. Reported unplanned or emergency placements which have caused a Youth Aids

deficit MUST BE for the Youth Aids target population in order to qualify for Youth Aids emergency funds.

- c) DJC will provide your JCI costs for the current year and calculate RCC and JCI total costs.
- 3) **Complete Attachment 2** which is a Juvenile-Specific Placement Data profile for each delinquent or JIPS youth your county considers to be an unplanned, unavoidable or emergency placement in a RCC and/or JCI during CY 2011. The form in Attachment 2 includes the placement begin and end (anticipated) dates, facility name, monthly cost, yearly cost (projected) for CY 2011 for the juvenile, the offense committed and a statutory reference, reason for placement, why placement was an emergency or unplanned, other alternatives considered and reason why those alternatives were not selected. Please make additional copies of that page as may be necessary to allow you to complete one for each identified juvenile. Do not name the juvenile.

Department Review and Award Process

Attached in Appendix D is the award process and formula that will be used by the Division in recommending emergency fund allocations. Questions regarding the information requested and process contained in this memo may be directed to Michelle Buehl at (608) 240-5914.

ENCLOSURES:

Informational Appendices

- Appendix A - Counties with estimated general populations of 45,000 or less
- Appendix B - County 2008-2010 Youth Aids allocations
- Appendix C - 2008, 2009, and 2010 county expenditures for JCIs
- Appendix D - 2011 Youth Aids emergency funds process and formula

Attachments for Application

- Attachment 1 - Summary of historical RCC expenditures
- Attachment 2 - Juvenile-specific placement information (complete one per juvenile)

cc: Gary Hamblin, Secretary, DOC
Chuck Cole, Deputy Secretary, DOC
Dennis Schuh, Executive Assistant, DOC
Silvia Jackson, Assistant Administrator, DOC/DJC
Fred Ellen Bove, Administrator, DCF/DSP
Diane Bloecker, Director, Child Welfare Licensing Section DCF/DSP
John Touhy, Director, Bureau of Regional Operations, DCF/DES
Patrick Cork, Director of Area Administration, DHS/OBIP

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Greg Van Rybroek, Director, DHS/MJTC
DHS/DCF Area Administrators
DHS/DCF Human Service Area Coordinators
DOC/DJC Management staff
County Youth Aids contacts
Court-attached juvenile court intake offices

Appendix A

Department of Corrections-Division of Juvenile Corrections

2011 YOUTH AIDS EMERGENCY FUNDS - ELIGIBLE COUNTIES

Counties are listed which have an estimated January 1, 2011 general population of 45,000 or less persons, per the criteria for emergency funds eligibility in s. 301.26 (7) (e), Wis. Stats.:

Adams	Lincoln
Ashland	Marquette
Bayfield	Marinette
Buffalo	Menominee
Burnett	Monroe
Clark	Oconto
Crawford	Oneida
Door	Pepin
Douglas	Pierce
Dunn	Polk
Florence	Price
Forest	Richland
Green	Rusk
Green Lake	Sawyer
Iowa	Shawano
Iron	Taylor
Jackson	Trempealeau
Juneau	Vernon
Kewaunee	Vilas
Lafayette	Washburn
Langlade	Waushara

Source: WI Department of Administration, Demographic Services Center, January 1, 2011 estimates; accessed via <http://www.doa.state.wi.us/subcategory.asp?linksubcatid=96&linkcatid=11&linkid=64&locid=9> on 11-01-11.

YOUTH AIDS ALLOCATIONS 2008-2011

COUNTY	2011 ESTIMATED COUNTY POPULATION	2008 FINAL YOUTH AIDS ALLOCATION	2009 FINAL YOUTH AIDS ALLOCATION	2010 FINAL YOUTH AIDS ALLOCATION
ADAMS	20,935	\$ 291,938	\$ 288,499	\$ 287,085
ASHLAND	16,064	\$ 261,009	\$ 242,531	\$ 232,922
BARRON	45,925	\$ 496,308	\$ 501,761	\$ 517,835
BAYFIELD	15,036	\$ 194,341	\$ 157,776	\$ 156,485
BROWN	249,192	\$ 2,451,835	\$ 2,494,684	\$ 2,536,372
BUFFALO	13,620	\$ 61,494	\$ 62,180	\$ 61,910
BURNETT	15,448	\$ 239,700	\$ 227,754	\$ 216,512
CALUMET	49,109	\$ 329,987	\$ 336,039	\$ 347,793
CHIPPEWA	62,610	\$ 783,531	\$ 769,642	\$ 739,909
CLARK	34,719	\$ 555,213	\$ 524,907	\$ 521,170
COLUMBIA	56,850	\$ 430,556	\$ 464,857	\$ 447,834
CRAWFORD	16,600	\$ 154,708	\$ 159,453	\$ 160,855
DANE	489,331	\$ 7,304,424	\$ 7,403,898	\$ 7,369,659
DODGE	88,789	\$ 778,606	\$ 796,844	\$ 790,649
DOOR	27,765	\$ 238,513	\$ 236,450	\$ 226,039
DOUGLAS	44,176	\$ 1,114,172	\$ 1,114,155	\$ 1,113,605
DUNN	43,787	\$ 282,056	\$ 247,593	\$ 247,115
EAU CLAIRE	99,012	\$ 1,374,846	\$ 1,408,760	\$ 1,306,972
FLORENCE	4,337	\$ 107,590	\$ 73,951	\$ 66,389
FOND DU LAC	101,740	\$ 1,168,386	\$ 1,199,140	\$ 1,190,152
FOREST	9,180	\$ 101,961	\$ 91,047	\$ 91,636
GRANT	51,280	\$ 292,587	\$ 282,805	\$ 277,538
GREEN	36,884	\$ 294,317	\$ 247,325	\$ 245,492
GREEN LAKE	19,091	\$ 146,236	\$ 141,980	\$ 144,384
IOWA	23,720	\$ 187,074	\$ 176,905	\$ 171,773
IRON	5,828	\$ 54,420	\$ 50,425	\$ 48,324
JACKSON	20,475	\$ 227,168	\$ 206,625	\$ 202,968
JEFFERSON	83,794	\$ 716,867	\$ 681,386	\$ 678,566
JUNEAU	26,725	\$ 312,293	\$ 326,839	\$ 315,066
KENOSHA	166,632	\$ 3,263,508	\$ 3,952,686	\$ 3,887,300
KEWAUNEE	20,594	\$ 137,154	\$ 133,614	\$ 132,777
LA CROSSE	114,919	\$ 1,427,616	\$ 1,460,080	\$ 1,473,766
LAFAYETTE	16,880	\$ 90,752	\$ 96,877	\$ 91,249
LANGLADE	19,901	\$ 395,002	\$ 394,869	\$ 401,564
LINCOLN	28,668	\$ 425,600	\$ 440,765	\$ 441,690
MANITOWOC	81,406	\$ 717,253	\$ 689,721	\$ 679,504
MARATHON	134,414	\$ 1,696,914	\$ 1,711,337	\$ 1,700,421
MARINETTE	41,719	\$ 649,154	\$ 631,385	\$ 607,268
MARQUETTE	15,392	\$ 118,020	\$ 108,641	\$ 102,786
MENOMINEE	4,202	\$ 505,524	\$ 626,682	\$ 610,544
MILWAUKEE	948,369	\$ 37,647,062	\$ 37,037,033	\$ 38,866,152
MONROE	44,877	\$ 785,595	\$ 786,237	\$ 782,294
OCONTO	37,723	\$ 416,522	\$ 417,294	\$ 403,146
ONEIDA	35,962	\$ 708,077	\$ 659,349	\$ 683,381
OUTAGAMIE	177,455	\$ 2,006,711	\$ 2,012,999	\$ 1,980,396
OZAUKEE	86,530	\$ 772,248	\$ 505,138	\$ 826,151
PEPIN	7,461	\$ 61,506	\$ 61,833	\$ 64,314
PIERCE	41,085	\$ 316,555	\$ 320,128	\$ 316,454
POLK	44,244	\$ 443,129	\$ 499,799	\$ 500,067
PORTAGE	70,370	\$ 681,845	\$ 696,757	\$ 676,891
PRICE	14,000	\$ 169,389	\$ 146,726	\$ 146,539
RACINE	195,225	\$ 4,903,881	\$ 4,756,654	\$ 4,763,709
RICHLAND	18,045	\$ 96,897	\$ 101,998	\$ 107,542
ROCK	160,287	\$ 3,727,187	\$ 3,753,878	\$ 3,841,851
RUSK	14,703	\$ 273,899	\$ 259,380	\$ 257,440
ST. CROIX	84,503	\$ 626,212	\$ 634,389	\$ 624,097
SAUK	61,951	\$ 670,214	\$ 675,148	\$ 674,799
SAWYER	16,600	\$ 219,613	\$ 230,196	\$ 231,470
SHAWANO	41,954	\$ 670,707	\$ 613,110	\$ 572,762
SHEBOYGAN	115,569	\$ 1,606,296	\$ 1,639,491	\$ 1,491,816
TAYLOR	20,681	\$ 225,700	\$ 229,101	\$ 232,820
TREMPEALEAU	28,905	\$ 179,768	\$ 187,049	\$ 182,711
VERNON	29,849	\$ 240,922	\$ 211,139	\$ 220,529
VILAS	21,444	\$ 322,608	\$ 327,618	\$ 331,431
WALWORTH	102,485	\$ 1,139,398	\$ 1,132,270	\$ 1,140,363
WASHBURN	15,900	\$ 230,834	\$ 186,171	\$ 186,987
WASHINGTON	132,206	\$ 1,377,341	\$ 1,388,663	\$ 1,405,572
WAUKESHA	390,267	\$ 3,892,844	\$ 3,900,470	\$ 3,887,055
WAUPACA	52,392	\$ 562,205	\$ 569,798	\$ 570,406
WAUSHARA	24,531	\$ 326,740	\$ 341,138	\$ 310,782
WINNEBAGO	167,245	\$ 2,291,074	\$ 2,331,541	\$ 2,198,393
WOOD	74,669	\$ 1,328,161	\$ 1,329,989	\$ 1,316,744
TOTAL	5,694,236	\$ 99,299,772	\$ 99,105,352	#####

JUVENILE CORRECTIONAL INSTITUTION EXPENDITURES
DELINQUENT YOUTH 2007-2010

COUNTY	2007 JCI EXPENDITURES	2008 JCI EXPENDITURES	2009 JCI EXPENDITURES	2010 JCI EXPENDITURES
ADAMS	\$ 164,999	\$ 107,505	\$ 70,762	\$ 1,350
ASHLAND	\$ -	\$ 70,809	\$ 64,772	\$ -
BARRON	\$ 76,938	\$ 198,688	\$ 73,594	\$ 89,115
BAYFIELD	\$ -	\$ -	\$ -	\$ -
BROWN	\$ 757,901	\$ 912,256	\$ 652,954	\$ 599,530
BUFFALO	\$ -	\$ -	\$ -	\$ -
BURNETT	\$ -	\$ -	\$ -	\$ -
CALUMET	\$ 251,021	\$ 197,734	\$ 63,128	\$ 58,220
CHIPPEWA	\$ 275,299	\$ 295,043	\$ 263,908	\$ 207,165
CLARK	\$ 98,808	\$ 117,086	\$ 122,344	\$ 58,770
COLUMBIA	\$ 37,071	\$ 125,056	\$ 98,288	\$ 87,905
CRAWFORD	\$ 80,302	\$ -	\$ -	\$ -
DANE	\$ 3,054,225	\$ 3,144,122	\$ 3,888,402	\$ 3,627,970
DODGE	\$ 375,800	\$ 153,852	\$ 178,472	\$ 81,045
DOOR	\$ -	\$ -	\$ -	\$ -
DOUGLAS	\$ 33,231	\$ -	\$ 84,586	\$ 153,975
DUNN	\$ -	\$ 48,295	\$ -	\$ -
EAU CLAIRE	\$ 394,231	\$ 398,136	\$ 281,714	\$ 339,820
FLORENCE	\$ -	\$ -	\$ -	\$ -
FOND DU LAC	\$ 482,542	\$ 837,599	\$ 473,954	\$ 376,680
FOREST	\$ 32,375	\$ 49,550	\$ -	\$ 51,510
GRANT	\$ -	\$ -	\$ -	\$ -
GREEN	\$ -	\$ -	\$ 48,330	\$ 20,520
GREEN LAKE	\$ -	\$ -	\$ 58,848	\$ 24,840
IOWA	\$ -	\$ -	\$ -	\$ -
IRON	\$ -	\$ -	\$ -	\$ -
JACKSON	\$ -	\$ -	\$ 39,690	\$ 48,060
JEFFERSON	\$ 4,921	\$ 96,450	\$ 5,628	\$ 151,485
JUNEAU	\$ 34,694	\$ 43,031	\$ 7,504	\$ -
KENOSHA	\$ 2,569,025	\$ 1,742,928	\$ 1,517,440	\$ 1,267,140
KEWAUNEE	\$ -	\$ -	\$ -	\$ -
LA CROSSE	\$ 289,031	\$ 478,446	\$ 346,182	\$ 230,865
LAFAYETTE	\$ 49,743	\$ -	\$ -	\$ -
LANGLADE	\$ 36,362	\$ 42,076	\$ 58,194	\$ 61,520
LINCOLN	\$ 53,355	\$ -	\$ 18,090	\$ 170,555
MANITOWOC	\$ 87,575	\$ 9,324	\$ -	\$ -
MARATHON	\$ 537,415	\$ 658,261	\$ 256,230	\$ 117,910
MARINETTE	\$ 88,860	\$ 126,183	\$ 120,064	\$ 39,325
MARQUETTE	\$ -	\$ -	\$ -	\$ -
MENOMINEE	\$ 291,824	\$ 186,308	\$ 158,594	\$ 131,170
MILWAUKEE	\$ 21,960,934	\$ 25,354,885	\$ 21,219,566	\$ 18,849,685
MONROE	\$ 37,402	\$ 142,136	\$ 80,758	\$ -
OCONTO	\$ 86,530	\$ 229,008	\$ 117,360	\$ 100,805
ONEIDA	\$ 76,929	\$ 96,026	\$ 220,292	\$ 186,080
OUTAGAMIE	\$ 379,284	\$ 518,360	\$ 341,906	\$ 471,700
OZAUKEE	\$ 128,801	\$ 294,089	\$ 306,998	\$ 65,610
PEPIN	\$ -	\$ -	\$ -	\$ -
PIERCE	\$ 25,123	\$ -	\$ -	\$ -
POLK	\$ 145,053	\$ 92,565	\$ 90,416	\$ 29,700
PORTAGE	\$ 341,193	\$ 208,377	\$ 88,198	\$ 209,290
PRICE	\$ -	\$ -	\$ -	\$ -
RACINE	\$ 1,521,202	\$ 2,146,421	\$ 1,882,434	\$ 1,256,720
RICHLAND	\$ 9,324	\$ 96,450	\$ 66,884	\$ 65,920
ROCK	\$ 975,096	\$ 1,706,842	\$ 1,626,556	\$ 832,320
RUSK	\$ 51,713	\$ 49,550	\$ -	\$ -
ST. CROIX	\$ 97,817	\$ -	\$ 65,554	\$ 186,015
SAUK	\$ 402,146	\$ 419,662	\$ 484,058	\$ 199,635
SAWYER	\$ 95,575	\$ 141,383	\$ 55,620	\$ 48,870
SHAWANO	\$ -	\$ 39,664	\$ 120,668	\$ 50,490
SHEBOYGAN	\$ 468,929	\$ 418,377	\$ 307,128	\$ 324,295
TAYLOR	\$ 53,672	\$ 57,341	\$ 5,896	\$ 36,120
TREMPEALEAU	\$ 105,280	\$ 49,077	\$ 12,328	\$ -
VERNON	\$ -	\$ -	\$ -	\$ -
VILAS	\$ 192,006	\$ 306,228	\$ 123,782	\$ 135,255
WALWORTH	\$ 553,700	\$ 389,154	\$ 132,118	\$ 89,235
WASHBURN	\$ 12,331	\$ -	\$ -	\$ 31,860
WASHINGTON	\$ 294,538	\$ 430,556	\$ 280,832	\$ 272,955
WAUKESHA	\$ 251,430	\$ 638,801	\$ 316,052	\$ 203,505
WAUPACA	\$ 148,314	\$ 37,296	\$ 61,472	\$ 151,955
WAUSHARA	\$ 80,405	\$ 81,708	\$ -	\$ -
WINNEBAGO	\$ 1,108,277	\$ 588,630	\$ 789,934	\$ 136,420
WOOD	\$ 92,558	\$ -	\$ -	\$ -
TOTAL	\$ 39,851,110	\$ 44,571,324	\$ 37,748,482	\$ 29,920,885

SOURCE: DJC STATE CHARGES BILLING FILE

TOTALS DO NOT INCLUDE STATE OR FEDERALLY FUNDED YOUTH OR YOUTH PLACED BY TYPE 2 RCCs

Appendix D

2011 YOUTH AIDS EMERGENCY FUNDS PROCESS AND FORMULA

1. County applications are due at 4:00 p.m. on Friday, January 6, 2012.
2. A Department of Corrections panel will review the narrative in the applicant's cover letter and youth-specific data sheets to determine if the application meets the criteria of an emergency situation.
3. Applications which meet the emergency criteria will have the following formula applied to determine recommended awards:
 - a. The three previous years' costs for JCIs are added together for each eligible county.
 - b. The three previous years' total Youth Aids allocations are added together for each eligible county.
 - c. Each county's amount in Step 3.a. is divided by each county's amount in Step 3.b.
 - d. The current year's projected cost for JCIs is divided by the current year's Youth Aids allocation for each applicant county.
 - e. Each county's amount derived in Step 3.c. is subtracted from each county's amount derived in Step 3.d.
 - f. The county with the smallest increase from the three previous years to the current year is ranked first, the next second, and so on until all counties are ranked.
 - g. The rankings are added together for a total.
 - h. A factor is determined by dividing each county's ranking by the total in Step 3.g.
 - i. Steps 3.a. through 3.h. are completed for each eligible county's total costs for RCCs.
 - j. The final factors for RCC and JCI youth are averaged for each eligible county.
 - k. The average factor for each eligible county is multiplied by \$293,764 to determine the formula amount.

The recommendations of the panel are presented to the Division Administrator for final recommendation to the Department Secretary. The Administrator will make the final awards. Notification of awards will be made via a letter and a contract supplement.

County _____

Department of Corrections - Division of Juvenile Corrections
 2011 YOUTH AIDS EMERGENCY FUNDS APPLICATION

Please provide the following information:

1. Your county's initial 2011 budget for JCI and RCC placements for delinquent youth, as projected at the beginning of 2011, if available:
 JCI Budget: _____ RCC Budget: _____
2. Your county's 2011 deficit amount which is the result of unplanned/emergency placements for Youth Aids eligible clients:
 Deficit Amount: _____
3. The amount of emergency funds requested from the Division of Juvenile Corrections to offset the projected deficit. Please request emergency funds to cover ONLY the cost of any placements that meet the definition of an emergency, unplanned placement. Not all JCI and RCC placement costs meet the definition of an emergency, as most counties do budget for some placement expenditures during a particular year based on past experience.

Emergency Funds Requested: _____

Summary of Historical RCC Expenditures

Type	2008	2009	2010	Actual 1-1-11 through 10-31-11	Projected 11-1-11 through 12-31-11	Projected 2011 RCC Total
RCC* Expenditures	\$	\$	\$	\$	\$	\$

INSTRUCTIONS: Fill out your actual costs for Youth Aids eligible juveniles placed in RCCs for CYs 2008, 2009, and 2010 and for the first ten months of 2011. In the second to last column, project your costs for these types of placements for the last two months of 2011 based on current placements, projected release dates and projected new admissions for each type of institution placement. Add actual costs for 1/2011-10/2011 to projected costs for 11/2011-12/2011 to arrive at amounts for the TOTAL 2011 column. Also see special notes below:

*** RCCs:**

ONLY include expenditures for care in RCCs for delinquents and status offenders. DO NOT INCLUDE placement costs for children who are abused, neglected or otherwise in need of protection and services. Include expenditures for both direct county placements and those through state aftercare. Refer to your data system for final amounts. Include Type 2 RCC if applicable.

**** JCI:**

The Division of Juvenile Corrections will provide this information from our billing system and Youth Aids data for JCI (Ethan Allen, Lincoln Hills, Southern Oaks, Mendota Juvenile Treatment Center and SPRITE) cost. This will not include expenditures for state aftercare or Corrective Sanctions services

RETURN THIS FORM TO THE DIVISION WITH APPLICATION FOR CY 2011 YOUTH AIDS EMERGENCY FUNDS.

Juvenile-Specific Placement Information

2011 Youth Aids Emergency Funds Application

- Copy this page as necessary - one for each juvenile in an unplanned, unavoidable or emergency placement.
- Your typed responses are appreciated.
- Please do not name the juvenile.

County _____

Juvenile at: JCI _____ RCC _____ Facility name _____

Placement begin date: _____

Placement end (anticipated) date: _____

Monthly cost of the placement: _____

Actual cost or total projected cost of the placement for CY 2011 ONLY: _____

Committing offense(s): _____

WI Stats. _____

Reason for placement at RCC or JCI:

Why emergency situation or unplanned placement:

What other alternatives were considered for placement of this juvenile:

Why the other alternatives were not pursued or appropriate:

Return to the Division with your application for CY 2011 Youth Aids Emergency Funds.