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State of Wisconsin
Department of Corrections

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Charles A. Tubbs
Administrator

Administrator's Memo Series for Counties

MEMO # 08-04

Date: May 01, 2008
To: County Departments of Human/Social Services Directors
From: Charles A. Tubbs, Administrator *Charles A. Tubbs*
Subject: Community Intervention Program SFY 09: Application for Funding

Funding Available in SFY 2009

This memo is to notify you of the availability of state fiscal year 2009 funds for the Community Intervention Program and explain the criteria for receiving these funds.

The Department of Corrections distributes \$3.75 million each state fiscal year to counties on the basis of a statutory formula. By law, Community Intervention Program funds are to be used for early intervention services for first time offenders and for intensive community-based intervention services for seriously chronic offenders {s. 301.263}.

Your county's initial SFY 09 allocation (July 1, 2008, through June 30, 2009), based on the statutory formula, is listed on an attachment to this memo. The SFY 09 allocations are based on juvenile arrest and secured correctional facility placement data from calendar years 2005 and 2006.

Plan and Evaluation Requirements

1) **Plan for SFY 2009** **DUE JUNE 13, 2008**

Each county seeking to receive Community Intervention Program funds is required to submit a plan to the Division of Juvenile Corrections to develop or expand early intervention services for first time offenders and/or for intensive community-based intervention services for seriously chronic offenders. The plan must demonstrate:

- a **commitment** to increase services to either or both of the target groups;
- a **collaborative approach** to program development and implementation;
- a **focus on community protection, youth accountability and youth competency development; and**

- goals that are clearly defined and have measurable outcomes.

2) Plan and Budget Review

The Division of Juvenile Corrections will review each plan and budget to assure that they meet the following criteria:

- The strengths and needs of the county's juvenile justice system, including the rationale for the proposed program initiation/expansion, are clearly stated.
- The strategies proposed to deal with the identified needs are well defined.
- The work plan for each of the program components clearly describes the means to be used to accomplish the strategies.
- The county has existing qualified personnel to staff the program or has adequate staffing proposed.
- The plan shows evidence of coordination and collaboration with related agencies (e. g., schools, courts, law enforcement, service providers), including contracts and working agreements.
- The county's proposed budget is adequate to support the proposed activities.

Counties that received SFY 08 community intervention funds do not necessarily have to submit a new SFY 09 plan to qualify for funding. However, counties must notify the Division in writing as to their intentions for SFY 09 and if the SFY 09 plan will:

- 1) Remain the same for SFY 09 (county must submit a new budget for SFY 09);
- 2) Be modified in SFY 09 (county must submit changes to the plan and the new measurable objectives, along with the new SFY 09 budget); or
- 3) Be replaced by a new plan (county must submit new plan and budget, including the new measurable objectives).

The Division of Juvenile Corrections should receive all required county plans and budgets for the SFY 09 Community Intervention Program funds in complete form no later than noon on Friday, JUNE 13, 2008.

Note: The main reason in prior years that county plans have been returned for more information has been the lack of measurable objectives in the county's initial submission. You are encouraged to send us a plan that contains clear goals and measurable objectives, and explains how your county will evaluate the program's success in meeting the goals and objectives.

3) Evaluation of SFY 08

In August 2008, the Department will provide each county that received funds in SFY08 with instructions and forms for completing the evaluation of those programs. The evaluation should cover services delivered and clients participating between July 1, 2007 and June 30, 2008. The evaluation must clearly state the extent to which the county's measurable objectives were met.

4) **Submitting SFY 09 Plans and Budgets** **Due JUNE 13, 2008**

The required plan and budget information should be submitted to the Division via:

Mail:

DOC - Division of Juvenile Corrections
ATTN: Michelle Buehl, Juvenile Services Specialist
3099 East Washington Avenue
P. O. Box 8930
Madison, WI 53708-8930

Faxed to Mrs. Buehl's attention at (608) 240-3371

Emailed to Mrs. Buehl at michelle.buehl@wisconsin.gov.

Reimbursement

A letter allocating SFY 09 Community Intervention Program funds will be sent to each county after the county's complete application for funds has been received and approved by the Division. We will make every effort to send out the SFY 09 letters prior to July 1, 2008, for counties that submit their applications by the June 13, 2008 deadline.

If your county will not spend the entire amount of your allocation from SFY 09, notify Michelle Buehl in writing of the amount remaining and your VIN number no later than June 30, 2008.

Please contact Michelle Buehl with any questions. She can be reached by mail at the address above, by phone at 608-240-5914, or via e-mail at michelle.buehl@wisconsin.gov.

Attachments: 1 - Explanation of Formula Factors
2- 2009 Allocation Detail / Initial SFY 09 County Allocations

cc: Rick Raemisch, Secretary, Department of Corrections
Amy Smith, Deputy Secretary, DOC
Ismael Ozanne, Executive Assistant, DOC
Silvia Jackson, Assistant Administrator, DOC/DJC
Reggie Bicha, Administrator, DCFS/DHFS
Jill Chase, Bureau of Regulation and Licensing, DCFS/DHFS
Diane Waller, Director, Area Administration, DES/DHFS
DES Area Administrators
DES Human Service Area Coordinators for Children and Families
Division of Juvenile Corrections Management staff
County Youth Aids contacts
Greg Van Rybroek, Mendota Juvenile Treatment Center
Court-attached juvenile court intake offices

Explanation of Allocation Formula Factors

According to § 301.263 (3), Wis. Stats., Community Intervention Program funds are to be allocated to counties according to a specific formula:

“The department shall distribute 33% of the amounts distributed under sub. (1) [that is, \$3,750,000] based on each county’s proportion of the violent Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance in the department of administration, during the most recent 2–year period for which that information is available. The department shall distribute 33% of the amounts distributed under sub. (1) based on each county’s proportion of the number of children statewide who are placed in a juvenile correctional institution or a secured child caring institution, as defined in s. 938.02 (15g), during the most recent 2–year period for which that information is available. The department shall distribute 34% of the amounts distributed under sub. (1) based on each county’s proportion of the total Part I juvenile arrests reported statewide under the uniform crime reporting system of the office of justice assistance, during the most recent 2–year period for which that information is available.”

For this purpose, key terms are defined as follows:

Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the federal Uniform Crime Reporting (UCR) system: murder and non-negligent manslaughter, forcible rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Violent Part I arrest A person age 17 or younger taken into custody by a law enforcement agency in Wisconsin, for one of these crimes as defined under the UCR system: murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault. An arrest is attributed to the law enforcement jurisdiction in which it was made.

Placed in a juvenile correctional institution A youth who spent at least one day in a WI state juvenile correctional institution (JCI) in the calendar year. Each placement is attributed to the county whose court committed the youth to the JCI.

<u>County</u>	<u>Part I (34%)</u>	<u>Violent (33%)</u>	<u>JCI (33%)</u>	<u>Total</u>
Adams	\$260	\$370	\$5,150	\$5,780
Ashland	\$7,040	\$11,430	\$0	\$18,470
Barron	\$8,130	\$4,420	\$1,290	\$13,840
Bayfield	\$1,710	\$3,690	\$0	\$5,400
Brown	\$87,180	\$29,120	\$28,330	\$144,630
Buffalo	\$1,240	\$0	\$0	\$1,240
Burnett	\$470	\$1,840	\$1,930	\$4,240
Calumet	\$3,210	\$2,210	\$2,580	\$8,000
Chippewa	\$10,830	\$8,110	\$11,590	\$30,530
Clark	\$2,330	\$1,480	\$1,290	\$5,100
Columbia	\$12,360	\$14,740	\$3,860	\$30,960
Crawford	\$660	\$370	\$0	\$1,030
Dane	\$99,470	\$82,570	\$136,500	\$318,540
Dodge	\$14,290	\$10,690	\$7,730	\$32,710
Door	\$3,140	\$1,480	\$2,580	\$7,200
Douglas	\$7,070	\$740	\$1,290	\$9,100
Dunn	\$4,270	\$8,850	\$640	\$13,760
Eau Claire	\$29,500	\$23,960	\$19,960	\$73,420
Florence	\$220	\$1,110	\$1,290	\$2,620
Fond du Lac	\$17,830	\$8,850	\$22,530	\$49,210
Forest	\$1,350	\$2,580	\$1,290	\$5,220
Grant	\$3,940	\$5,160	\$640	\$9,740
Green	\$4,080	\$1,480	\$0	\$5,560
Green Lake	\$2,010	\$740	\$640	\$3,390
Iowa	\$950	\$1,480	\$640	\$3,070
Iron	\$580	\$1,480	\$640	\$2,700
Jackson	\$3,790	\$6,270	\$640	\$10,700
Jefferson	\$21,620	\$35,390	\$1,290	\$58,300
Juneau	\$2,920	\$8,480	\$5,800	\$17,200
Kenosha	\$38,760	\$43,500	\$71,470	\$153,730
Kewaunee	\$800	\$0	\$1,290	\$2,090
LaCrosse	\$35,920	\$26,910	\$11,590	\$74,420
Lafayette	\$1,460	\$2,580	\$1,290	\$5,330
Langlade	\$3,460	\$3,320	\$0	\$6,780
Lincoln	\$7,840	\$4,060	\$4,510	\$16,410
Manitowoc	\$24,280	\$16,220	\$3,860	\$44,360
Marathon	\$34,570	\$15,850	\$14,160	\$64,580
Marinette	\$6,490	\$1,480	\$10,300	\$18,270
Marquette	\$550	\$740	\$1,290	\$2,580
Menominee	\$1,280	\$2,210	\$9,660	\$13,150
Milwaukee	\$294,140	\$479,890	\$531,160	\$1,305,190
Monroe	\$12,100	\$16,960	\$5,150	\$34,210
Oconto	\$3,430	\$2,580	\$7,080	\$13,090
Oneida	\$7,950	\$3,690	\$10,300	\$21,940
Outagamie	\$63,150	\$50,130	\$17,380	\$130,660
Ozaukee	\$6,710	\$2,580	\$5,150	\$14,440
Pepin	\$470	\$1,840	\$0	\$2,310
Pierce	\$6,780	\$3,690	\$0	\$10,470
Polk	\$5,250	\$2,580	\$4,510	\$12,340
Portage	\$18,230	\$21,010	\$11,590	\$50,830
Price	\$2,730	\$2,950	\$0	\$5,680
Racine	\$43,750	\$36,500	\$52,800	\$133,050
Richland	\$1,200	\$3,320	\$0	\$4,520
Rock	\$48,060	\$35,390	\$38,630	\$122,080
Rusk	\$4,120	\$9,950	\$1,290	\$15,360
St. Croix	\$7,880	\$2,580	\$1,930	\$12,390
Sauk	\$13,460	\$9,220	\$14,160	\$36,840
Sawyer	\$3,210	\$2,210	\$3,220	\$8,640
Shawano	\$9,810	\$8,850	\$2,580	\$21,240
Sheboygan	\$31,720	\$16,590	\$39,280	\$87,590
Taylor	\$1,820	\$3,690	\$1,290	\$6,800
Trempealeau	\$2,440	\$1,480	\$5,150	\$9,070
Vernon	\$1,130	\$3,690	\$0	\$4,820
Vilas	\$1,640	\$2,210	\$2,580	\$6,430
Walworth	\$28,550	\$25,800	\$17,380	\$71,730
Washburn	\$2,990	\$5,900	\$1,290	\$10,180
Washington	\$31,720	\$11,800	\$4,510	\$48,030
Waukesha	\$44,960	\$33,180	\$18,030	\$96,170
Waupaca	\$8,820	\$7,370	\$1,290	\$17,480
Waushara	\$1,130	\$1,110	\$2,580	\$4,820
Winnebago	\$40,650	\$30,960	\$45,070	\$116,680
Wood	\$17,140	\$1,840	\$2,580	\$21,560
Total	\$1,275,000	\$1,237,500	\$1,237,500	\$3,750,000
	\$1,275,000	\$1,237,500	\$1,237,500	\$3,750,000

NOTE: This is the attachment sent with the DJC Admü