

New Lisbon Correctional Institution



ANNUAL REPORT
JULY 1, 2015 - JUNE 30, 2016

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ACRONYMS:

ADA	AMERICANS WITH DISABILITIES ACT
BCE	BUREAU OF CORRECTIONAL ENTERPRISES
CGIP	COGNITIVE INTERVENTIONS PROGRAM
CRB	COMMUNITY RELATIONS BOARD
DOC	DEPARTMENT OF CORRECTIONS
FY	FISCAL YEAR
HSU	HEALTH SERVICES UNIT
HVAC	HEATING, VENTILATION, AIR CONDITIONING
ICE	INSTITUTION COMPLAINT EXAMINER
ICRS	INMATE COMPLAINT REVIEW SYSTEM
LEP	LIMITED ENGLISH PROFICIENCY
MICA	MENTAL ILLNESS CHEMICAL ABUSE
NLCI	NEW LISBON CORRECTIONAL INSTITUTION
PREA	PRISON RAPE ELIMINATION ACT
PSU	PSYCHOLOGICAL SERVICES UNIT
RHU	RESTRICTIVE HOUSING UNIT
SHU	SPECIAL HANDLING UNIT
SO	SEX OFFENDER
T4C	THINKING FOR A CHANGE
WICS	WISCONSIN INTEGRATED CORRECTIONS SYSTEM
WRC	WISCONSIN RESOURCE CENTER
WSPF	WISCONSIN SECURE PROGRAM FACILITY

INSTITUTION CONTACT INFORMATION:

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ADA COORDINATORS:	
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Timothy Thomas	Ext. 7360 Deputy Warden
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Larry Fuchs	Ext. 7351 Security Director

MESSAGE FROM THE WARDEN'S OFFICE

****Accomplishments and Highlights****

The accomplishments at NLCI are directly related to the staff efforts and dedication to making the institution successful. I look forward to being a part of that in the years to come, since my arrival at NLCI wasn't until near the end of the fiscal year. The facility was again tasked with maintaining quality operations on a limited budget. The staff were also asked to do extra duties because of the vacancies that have been prevalent throughout the DOC the last several years. As we move forward, we hope to fill vacancies and return to the normal staffing levels through ongoing recruitment efforts. Many of our staff volunteered to be a part of the process to help with the recruitment.

The data contained within this Annual Report reflects a variety of opportunities available to our inmate population. Our institution's programming is focused on offering inmates opportunities for self-improvement; providing tools to maintain positive institution adjustment; and preparing offenders for reentry into society as the vast majority of our inmates will one day return to our communities within the state. Many of our accomplishments are also intended for the benefit of staff. Accomplishments we've realized in this fiscal year include:

- Achieved compliance with Federal Prison Rape Elimination Act (PREA) standards following a USDOJ audit;
- Implemented a new Life Skills program to provide basic daily life skills to lower functioning inmates. Due to the program's success, NLCI staff presented an overview of the program at the Wisconsin Correctional Education Conference for other sites to potentially mirror at their facilities;
- Continued a partnership with the U.S. Army Reserve's Military Police by participating in an annual training exercise in preparation for overseeing detention/corrections facilities for host nations and U.S. forces;
- Transitioned to STAR software, a new program for all payroll and accounting transactions. The program provides better consistency among state agencies as well as a modernization of the state's IT infrastructure;
- Strengthened community relationships with fundraisers, meetings and tours;
- Hosted 30 students from Wisconsin Technical College as they toured the institution during their Criminal Justice course. These tours are beneficial recruiting tools for NLCI;
- Recruited 30 new staff at local job fairs and other endeavors to fill Correctional Officer and Sergeant positions. These hires provided much relief from the burden of overtime hours being worked;
- Coordinated with DOC to prepare for implementation of a department-wide kiosk system to enable inmates to order personal property items, maintain contact with family and friends, submit inquiries to facility staff and many other technology-based tools to reduce direct staff labor and streamline communication methods.
- Partnered with the city to improve waste disposal and prepare for upgrades to the water treatment systems.

I am extremely proud to present this report of the operations and accomplishments achieved by the dedicated staff of NLCI. I respectfully present the NLCI FY16 Annual Report.

Don Strahota
Warden



FACILITY MISSION and GOALS

Mission

New Lisbon Correctional Institution is committed to the safety, security, and protection of the public, staff and inmates in a humane and constructive manner. Inmates will be held accountable for their actions and the positive or negative consequences associated with those choices. We will encourage inmates to develop goals conducive to positive release planning and reentry into society. We strive to provide inmates with a set of positive behavioral options to enhance their successful reintegration back into society.

Goals

Inmates are strongly encouraged to pursue all education, programming, and work opportunities available to them. Motivation, accepting responsibility, self-worth and self-advancement are the keys to positive change.

NLCI is committed to being a good neighbor by working in partnership with the community on common interests and having a positive effect on the community.

The Department of Corrections has placed a high priority on improving prisoner reentry. NLCI will hold inmates responsible and promote their success throughout the duration of their incarceration. In doing so, we strive for fewer victims, less crime, reduced criminal justice costs, and safer communities.

At NLCI, one housing unit is focused on providing inmates with skills for successful reentry into the community. A large part of our focus is not only how we manage the behavior of our inmates, but also how we engage and motivate them. Inmates are encouraged to use their time wisely to prepare for their return to the community, to follow the rules, to respect staff and other inmates, and to work hard in the treatment and educational programs offered at NLCI. In return, our commitment is to work with them to be successful as an employee, family member, and citizen.

FAST FACTS



Opened: **April 4, 2004**

Security Level: **Medium**

Operating Capacity: **950**

Current Population: **1032**

Officer/Sergeant Staff: **194** (148 Officers/46 Sergeants)

Non-officer/Sergeant Staff: **104**

Inmate to staff ratio: **3:1**

Total Staff: **298**

Number of Acres: **100**

Operating Budget: **\$21,961,844**



PROGRAM PARTICIPATION AND COMPLETION

Academic

NLCI had an average of 101 full-time and 97 part-time students per month. Twenty-three inmates earned their General Equivalency Diploma during FY16.

Vocational

NLCI offers two vocational programs in conjunction with Western Technical College. During FY16, our vocational students earned a total of 17 certificates or diplomas: 13 Vocational Horticulture and 4 Vocational Bakery.

Correspondence Courses

Correspondence courses are approved courses of instruction which allow an inmate the opportunity to participate in post-secondary educational opportunities through distance education. There was an average of 9 inmates enrolled in correspondence classes monthly.

Personal Development

Personal Development opportunities include Financial Literacy, Computer Literacy, Forklift and Pro-Literacy Training. NLCI also provides college-level courses in Mathematics and Mathematics with Business Application and had 21 inmate completions. Computer Literacy had 11 completions.

Reentry Initiatives

Reentry focuses on preparing inmates for successful return to the community. The reality is that most inmates will one day return to communities across Wisconsin. The public is best served if inmates are provided the coping skills and educational tools to help them acclimate to the community and reduce recidivism rates, thus creating fewer crime victims, reducing criminal justice costs and, most importantly, safer families and communities.

The reentry program consists of ten modules: Education, Employment, Family Support, Financial Literacy, Health, Housing, Transportation, Personal Development, Wellness, and Transitional Preparation. In efforts to align treatment programming with evidence-based practice, the Department transitioned from formal classroom delivery of these modules to making informational materials available in a resource room to be checked out by inmates who would benefit from the information. The Education Department continues to provide Health, Wellness and Employability course work as needed to meet the requirements of the HSED.

Domestic Violence

Domestic violence is cognitive-behavioral based program designed for male offenders who have shown a pattern of abuse/violence to their significant and intimate partners. The curriculum is designed to help batterers identify their own cognitions that have justified violence and enabled them to be abusive to their partners and teach them skills to change their thoughts/beliefs that have led to their abusive behaviors. A major program objective is for the offender to be able to identify alternative beliefs and intervention strategies to end their criminal and abusive behaviors as well as learn and demonstrate non-abusive and non-controlling behaviors.

During FY16, 25 inmates started the Domestic Violence program.

**NOTE: Terminations may occur for several reasons, not just poor performance. Major program or institution rule violations, RHU placements for conduct offenses, medical concerns and absenteeism are a few of the possible reasons for termination.*

➤ Terminations*	5
➤ Withdrawals	0
➤ Completions	20
TOTAL	25

Sex Offender Treatment



The Sex Offender Treatment Program (SO-2) covers topics such as offense disclosure, denial and minimization, victim empathy, cognitive distortions, criminal thinking, and re-offense prevention. Both written homework assignments and group participation are expected. SO-2 is facilitated by psychological and social services staff to groups of 10 to 15 inmates. The group meets once or twice a week for 6 to 12 months.

During FY16, 26 inmates started the SO-2 program.

➤ Terminations*	2
➤ Withdrawals	0
➤ Completions	<u>24</u>
TOTAL	26

**NOTE: Terminations may occur for several reasons, not just poor performance. Major program or institution rule violations, RHU placements for conduct offenses, medical concerns and absenteeism are a few of the possible reasons for termination.*

Cognitive Behavioral Program

The Cognitive Behavioral Program *Thinking for A Change* is designed to assist offenders with identifying and restructuring thought processes that may lead to poor outcomes for themselves or others. The programs teach offenders specific skills that assist them in identifying, controlling and changing the personal thinking patterns and underlying beliefs that support their criminal behaviors. Along with cognitive restructuring, offenders are taught a number of social skills and problem-solving steps. The goal is not to *make* the inmate change, but to *motivate* the inmate to change himself. T4C lasts approximately five months and consists of group discussions, situational role play, and homework assignments. In order to successfully complete the program, participants must actively participate in groups, satisfactorily complete all homework assignments and demonstrate they have acquired the specific skills taught in the program.

During FY16, 49 inmates started a Cognitive Behavioral program.

➤ Terminations*	11
➤ Withdrawals	4
➤ Completions	<u>34</u>
TOTAL	49

**NOTE: Terminations may occur for several reasons, not just poor performance. Major program or institution rule violations, RHU placements for conduct offenses, medical concerns and absenteeism are a few of the possible reasons for termination.*



RESTORATIVE JUSTICE & COMMUNITY SERVICES

Restorative Justice

There are a multitude of Restorative Justice efforts which take place at NLCI throughout the year. These include:

Victim Offender Dialogue – This is a process which allows victims and inmates to meet in a safe setting with a facilitator and provides the victim an opportunity to ask questions, state concerns, and directly express to the inmate exactly how the offense has affected them and their families' lives. This dialogue offers an approach to criminal justice which seeks to restore the victim as completely as possible and hold inmates accountable for their behaviors.

Victim Witness Surcharge/Restitution/Child Support Obligations – Court ordered payments in these areas are collected by the Business Office to assist crime victims with expenses, reimburse victims for losses sustained in a crime, and reimburse custodial parents for child rearing costs.

Victim Appearance at End of Parole Commission Hearings – Victims have valuable input into statements provided to the court prior to sentencing and again when an inmate is being reviewed for release into the community. During FY16, two requests were processed at NLCI for victims.

Crime Victim Rights Awareness Observation – In observance of Crime Victim Rights Awareness Week, NLCI presented a video of Mrs. Mildred Muhammad's story of survival from trauma at the hands of her husband, known publicly as the "D.C. Sniper." Inmates were able to collectively view this video, express empathy and acknowledge their victims by participating in various projects during the week to draw their thoughts to the victims impacted by their crimes. Inmates were also provided an opportunity to make donations to create a "victim garden" outside the entry area to the facility visiting room. Additional events were coordinated throughout Crime Victims' Awareness Week, including a fundraising event and silent walk in honor of victims impacted by crime. The institution also coordinated a staff and inmate fundraiser with proceeds being donated to Brighter Tomorrows in Tomah and Sparta. Total funds collected for this donation were \$1,316.25.

Restorative Justice Group - The philosophy of Restorative Justice emphasizes the importance of holding inmates personally accountable for their criminal behavior while creating healing and/or learning opportunities for and involvement of victims, community members and the inmates in the justice process. During each session, participants gain an understanding of how inmates, victims and the community are inter-connected in addressing issues of crime, punishment, restoration and accountability. Participants have an opportunity to learn from guest speakers, including victims/survivors of crime and other community members, facilitators and from each other through group discussions. Restorative Justice provides inmates an opportunity to explore their personal beliefs while interacting with positive role models and learning about topics that may help them make better choices in the future. NLCI was fortunate to have volunteers facilitate two sessions this year, enabling 46 inmates to graduate from the 14-week program. Interest for the program continues to grow as word spreads of the positive impact it has on participants.



Community Services

Community Relations Board - The DOC encourages and supports the creation of a Community Relations Board (CRB) for all facilities in the Division of Adult Institutions. The CRB is intended to act as a positive link between the facility and the community in which it is located. With similar community stakeholders attending separate meetings in previous years, NLCI and Sand Ridge Secure Treatment Center have begun conducting joint semi-annual meetings with a local CRB. The Board reviews institution progress and both facilities receive input from members regarding operational activities.

Fundraising/Community Services Donations - Four fundraising activities were coordinated throughout the fiscal year to raise awareness of the importance of charitable giving and helping less fortunate individuals in the community. Total funds collected were \$4,442, which represents an increase of \$680 over the prior fiscal year. Proceeds from the fundraising efforts were donated to Brighter Tomorrows, Lend a Hand of Juneau County, and Special Olympics Wisconsin. In addition to fundraising events, NLCI responded to numerous requests for donated hand-made items for outside not-for-profit groups, including Goodwill, Hebron House, Juneau County Victim Witness Professionals, Mauston Fire Department, New Lisbon Lions, Special Olympics, Wisconsin Correctional Association, Wisconsin Association of Identification (for a fallen officer), and Tomah Lions. Items donated to these organizations included: hand-painted wooden oars, hand-painted and carved toy truck, hand-crocheted blankets, scarves and mittens, a hand-sewn quilt, stuffed animals, and numerous other woodworking items. NLCI also donated numerous items to Circle of Hope, New Lisbon Food Pantry, New Lisbon Lions, and Touched Twice Clinic, including eyeglasses, books clothing, hygiene products, art and small electronics.

OTHER PROGRAM OPPORTUNITIES AND SERVICES

Chapel Services

Weekly opportunities for worship and/or study groups are available for Protestant, Jehovah's Witness, Catholic, Islamic, Pagan, and Native American/American Indian inmates. Jewish services are provided monthly, Buddhists meet with their spiritual leader twice per month, and other individual practices are facilitated through pastoral visits or individual observance. Additional opportunities available through the Chapel include: Quarterly Spanish/English services designed to foster diversity through bilingual worship as one united faith community; Chapel Library, providing publications and literature for all faiths; religious studies through instructional DVDs and CDs, bible studies, and pastoral visits. NLCI also facilitates participation in the Salvation Army and the Angel Tree program which allows inmates the opportunity to select and give toys to their children during the holiday season.

Volunteers - Volunteers are a vital resource for the institution, and especially the Chapel as they provide spiritual support to the inmate population at NLCI. This year there were 92 volunteers who invested countless hours of their personal time to help provide religious activities, pastoral visits or other forms of spiritual support. Volunteers represent all DOC umbrella religious affiliations as well as Alcoholics Anonymous, Poetry class and Music Theory.

Library Services

NLCI offers comprehensive library services to both general population and RHU inmates. **General Library** services are available every day from 7:50 a.m. to 8:50 p.m. A variety of daily newspapers, weekly and monthly periodicals, reference materials, and general educational and leisure materials are available for use. The NLCI library employs eight inmate workers. Additional services offered through NLCI's library include reference services, book club, financial aid packets, notary services, photocopying. The library organizes around 18,700 books. Checkouts this year were around 51,000. All NLCI inmates have library accounts.



Recreation

Recreation staff regularly includes two Recreation Leaders. Recreational opportunities available to the inmates included the following leagues: horseshoes, handball, sand volleyball, running club, indoor and outdoor volleyball, basketball, Ultimate Frisbee, whiffle ball, Pickle ball and shuffleboard. Structured fitness classes including yoga, step aerobics, weightlifting instruction, exercise ball (core training), and boot camp are also available throughout the year. The Recreation Department also offers a low-impact aerobics class for inmates identified as having limited physical abilities. Additionally, the Recreation Department is responsible for the supervision of the inmate hobby and music room.

Diabetic Prevention Program

The Recreation Department assists with facilitation of a Diabetic Prevention Program in concert with staff from the Health Services Unit. The program combines classroom instruction along with ongoing support and an exercise and nutrition program which is individualized for each participant. Inmates who are identified as high risk to develop diabetes are offered the opportunity to participate in the program.

Work Assignments

Industries: BCE-Badger State Industries; Hydro-stripping, which includes the remanufacture, repair and reconfiguration of highway, and all types of informational signs. Materials may vary from aluminum to Plexiglas. Duties range from janitorial to high tech hydro-stripper operation and maintenance and repair. Shear and Punch Press set up and operation along with blue print reading, are also part of the operation.

Institution: Inmates hold a wide variety of jobs throughout the institution to include, but not limited to tutor, janitor, maintenance and unit positions. Please refer to the Business Office section for inmate completion information.

OTHER DEPARTMENTAL INFORMATION

BUSINESS OFFICE

Inmate Income and Obligation Report:

YEAR-TO-DATE SUMMARY	
Inmate Wages	
Institution Pay:	\$271,457
BCE:	\$20,319
Total:	\$291,776

TOTAL MONIES COLLECTED FROM INMATES IN FY15	
Victim/Witness & DNA	\$46,575
Child Support	\$19,017
Court Ordered Obligations	\$19,693
Medical Co-Payments	\$8,953
Institution Restitution	\$1,245
Total:	\$95,483

Inmate Participation and Completion Information (Inmates in Pay Status):

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Invol Unassigned	378	365	350	377	352	362	359	362	361	355	354	353
Assigned/Working	373	367	372	348	390	385	383	377	356	357	365	363
Total on Payroll	751	732	722	725	742	747	742	739	717	712	719	716
Total Population	1021	1024	1025	1030	1034	1031	1017	1027	1033	1032	1024	1030

PROGRAM ASSIGNMENTS

Education*	110	127	126	129	120	116	110	115	131	131	124	124
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*Students taking only one class are not included in the Education figures.



FOOD SERVICE

The Food Service Department is regularly staffed by a Food Service Administrator, a Food Service Manager and eight Corrections Food Service Leaders between 4:00 a.m. and 6:30 p.m. daily. During this reporting period, the total meals served were 1,176,511, and the average meal cost was \$1.01, which is consistent with the DOC average. The Food Service Department also provided an average of 40 special medical and religious diets and 60 snack bags daily for the year. The department utilized all of the produce the NLCI garden harvested. Despite numerous staff absences and changes, the department functioned efficiently without missing a beat.

HEALTH SERVICES UNIT (HSU)

The Health Services Unit (HSU) is staffed from 6:00 a.m. - 10:30 p.m., Monday through Friday. Weekend and holiday hours are 9:00 a.m. to 5:00 p.m., with a nurse on-call during non-nursing hours. The HSU is managed by one Health Services Manager and staffs one full-time physician, six full-time nurses, one part-time nurse and one full-time Medical Program Assistant Associate. The part-time dental staff consists of one dentist, one dental assistant and one dental hygienist. A psychiatrist provides services two days per week, and a physical therapist provides services two days per week. Support services are provided by a full-time agency LPN, Unit Clerk and Medical Assistant.

The HSU provides treatment for acute and chronically ill patients. On-site services provided through the HSU include physician and nursing appointments, emergency care, medication administration and delivery, laboratory, dental, optical, x-ray and physical therapy. Technological upgrades include digital electrocardiograms (EKG), digital x-ray exams on-site, ultrasound imaging exams and OCT exams for glaucoma. We are linked to Central Pharmacy in Waupun through WebConnect for online medication re-ordering.

Comprehensive specialty treatment is provided off-site at medical facilities in Black River Falls, La Crosse, Waupun, and the University Hospital and Clinics – Madison. NLCI also conducts telemedicine visits with specialists at off-site medical facilities. Urgent and emergent specialty care is provided locally at Mile Bluff Medical Center in Mauston.

MAINTENANCE

The Maintenance Department's hours are from 7:15 a.m. to 4:00 p.m. Monday through Friday. Maintenance staff include: one Building and Grounds Superintendent, one Electronic Technician, one HVAC Technician, three Maintenance Mechanics, four Facility Repair Workers and one Office Operations Associate. There are also two Correctional Officers and one Tool Room Sergeant regularly assigned to Maintenance posts. The Maintenance Department also employs 25 inmate workers.

HUMAN RESOURCES

The Human Resources Department consists of one Human Resources Director, one Human Resources Assistant and one Payroll and Benefits Specialist. Department responsibilities include: direction, administration and monitoring of the recruitment and selection of staff; employee and labor relations; payroll and benefits; policy administration; investigations/discipline; health and safety management; employee training/development; records maintenance; and Affirmative Action/Equal Employment Opportunity compliance. There are currently 298 allocated staff positions.



INMATE COMPLAINTS

The Inmate Complaint Review System (ICRS) ensures inmates a process by which grievances may be addressed. The Institution Complaint Examiner (ICE), under the supervision of the Warden, investigates concerns regarding rules, living conditions and staff actions affecting institution environment. This process allows staff and inmates the opportunity to understand correctional policies and to correct or address any deficiencies identified.

The following statistics reflect the types of complaints accepted and their resolution.

Complaints Processed by Subject	# of Complaints	Complaints Processed by Subject	# of Complaints
01 Staff	104	14 Classification	6
02 Correspondence & Publications	64	15 ICRS	1
03 Discipline	60	16 Discrimination	3
04 Medical	127	17 Inmate Accounts	25
05 Parole	1	18 BCE	0
06 Personal Physical Conditions	22	19 HIPPA	8
07 Personal Property	126	20 Staff Sexual Misconduct	3
08 Rules	18	21 Inmate Sexual Misconduct	6
09 Religion	5	22 Dental	9
10 Work & School Programs	36	24 Staff Misconduct	4
11 Visiting	35	25 Psychology	4
12 Other	48	26 Psychiatry	2
13 Food	17	Total	734

Method of Disposition	Number
Affirmed	32
Dismissed	517
Rejected	189

PSYCHOLOGICAL SERVICES UNIT (PSU)

NLCI’s psychological staff is responsible for the mental health of inmates. Several levels of care are provided, including: diagnoses and management of mentally-ill inmates; psychological evaluation and treatment; 24-hour on-call availability; assistance with daily living skills; suicide potential and watch; medical collaboration; assessments of mental health, violence and safety; crises management and intervention; staff suicide prevention training; direction of the Multidisciplinary Team; weekly inmate orientation; and individual and group therapies. Another central focus is on administrative and documentation requirements, such as completion of various evaluations for minimum placement potential, input for security decisions, and inmate visitor reviews. PSU facilitates referral services to DOC-wide treatment programs including WRC, WSPF, MICA, and others.

NLCI currently has 291 inmates with diagnosed mental health problems. Of those, 42 have serious mental illness. Consistently, 30 percent of the inmate population needs mental health services which are provided by PSU staff. NLCI also provides mental health services to inmates with situational stressors or grief reactions on an ongoing basis. Rounds are completed weekly with all inmates in Restrictive Housing; they are provided reading materials, independent work assignments, and individual counseling as needed.

The Special Handling Unit (SHU), designed to assist mentally ill and/or vulnerable inmates, continues at the 25-bed capacity. Individual and group therapies are provided to assist inmates in developing and maintaining mental and emotional stability. A weekly process group is offered, which as many as 12



inmates attend weekly. The psychologist works closely with unit staff in monitoring and encouraging inmates to develop skills and coping mechanisms to improve functioning in the unit living environment.

Psychiatric services are available to inmates with diagnosed mental illness. PSU staff work closely with the psychiatrist to monitor inmates receiving psychotropic medications. A Multidisciplinary Team meeting is held weekly to collaboratively discuss inmates with mental health, medical, and behavioral concerns.

RECORDS

	FY12	FY13	FY14	FY15	FY16
Scheduled Court Pick-ups	246	208	267	310	353
Releases from NLCI	165	191	218	199	166
Transfer IN to NLCI	500	536	575	569	530
Transfer OUT of NLCI	334	344	373	378	334

The Records Office maintains the inmate legal and social service files. The office also does sentence computations and service of court-issued documents.

SECURITY

The Security Department consists of: one Security Director, eight Captains, six Lieutenants and no vacancies; 46 Sergeants, 147 Officers (23 vacancies), and 1 Security Program Assistant – Confidential. All department-required training was completed, ensuring Security staff remains current.

Restrictive Housing Unit - Our restrictive housing unit continues to operate at a high level. The unit handbook was published in both English and Spanish and made available to all those placed in RHU.

Incident Reports – A total of 1678 Incident Reports were written in FY2016. This is an increase of 191 reports from FY15.

Conduct Reports – There were 446 Uncontested Major Conduct Reports. Of those, two were dismissed and one was no action. There were 80 Contested Major Conduct Reports. Of those, eight were dismissed and two were no action. There were 500 Uncontested Minor Conduct Reports. Of those one was dismissed. There were 260 Contested Minor Conduct Reports. Of those, five were dismissed.